



Technical Partner



Publication Partner



Preparing Your Paper

Structure

Your paper should be compiled in the following order: title page; abstract; keywords; main text introduction, materials and methods, results, discussion; acknowledgments (if any); references; appendices (as appropriate);

Page Limits

A typical paper should be no more than 6 pages. Beyond 6 pages, extra page charges will be INR 1000 per page.

Style Guidelines

How to format your manuscript

The paper should be in SINGLE Column format.

Font

Use Times New Roman font in size 12 with single-line spacing.

Margins

Margins should be at least 2.5cm (1 inch) on all side.

Title of the Paper

Use bold for your article title, with an initial capital letter for any proper nouns. Size 14 Times New Roman

Abstract

Indicate the abstract paragraph with a heading (150-250 words)

Keywords

Keywords help readers find your article, so are vital for discoverability. Include maximum of 5, but at least 4 keywords.

Headings

Please follow this guide to show the level of the section headings in your article:

1. First-level headings (e.g. Introduction, Conclusion) should be in bold, with an initial capital letter for any proper nouns.
2. Second-level headings should be in bold italics, with an initial capital letter for any proper nouns.
3. Third-level headings should be in italics, with an initial capital letter for any proper nouns.

Tables and figures

Positioning Figures and Tables: Figure captions should be below the figures; table heads should appear above the tables. Insert figures and tables after they are cited in the text, for example, by writing [Table 1 near here], use 10 point Times New Roman. All tables and figures should be embedded within the text as

well as provided separately. It's very important that you have been given permission to use any tables or figures you are reproducing from another source before you submit.

TABLE I. TABLE TYPE STYLES

Table Head	Table Column Head		
	<i>Table column subhead</i>	<i>Subhead</i>	<i>Subhead</i>
copy	More table copy ^a		

Fig. 1. Example of a figure caption. (figure caption)

Figure Labels: Use 10 point Times New Roman for Figure labels. Use words rather than symbols or abbreviations when writing Figure axis labels to avoid confusing the reader.

Data availability statement

If you're submitting a data availability statement for your article, please include it within the text of your manuscript, before your 'References' section. So that readers can easily find it, please give it the heading 'Data availability statement'.

Spelling and punctuation

Please use British (-ise) spelling style consistently throughout your manuscript. Make sure you apply the spelling and punctuation style consistently throughout your article.

References

Please use Harvard referencing style for in-text citation and reference list. For example that cites a book with one author using Harvard style.

In-text citation:(Neville 2010) or Neville (2010, p. 25) stated that.....

Reference list: Neville, C 2010, The complete guide to referencing and avoiding plagiarism, Open University Press, New York.

Checklist: What to Include

1. **Author details.** All authors of a manuscript should include their full name and affiliation on the cover page of the manuscript. Where available, please also include ORCiDs. One author will need to be identified as the corresponding author, with their email address normally displayed in the article PDF and the online article.
2. **Funding details.** Please supply all details required by your funding and grant-awarding bodies as follows:

For single agency grants
This work was supported by the [Funding Agency] under Grant [number xxxx].

For multiple agency grants
This work was supported by the [Funding Agency #1] under Grant [number xxxx]; [Funding Agency #2] under Grant [number xxxx]; and [Funding Agency #3] under Grant [number xxxx].
3. **Disclosure statement.** This is to acknowledge any financial interest or benefit that has arisen from the direct applications of your research.

4. Data availability statement. If there is a data set associated with the paper, please provide information about where the data supporting the results or analyses presented in the paper can be found. Where applicable, this should include the hyperlink, DOI or other persistent identifier associated with the data set(s).
6. Figures. Figures should be high quality (1200 dpi for line art, 600 dpi for grayscale and 300 dpi for colour). Figures should be supplied in one of our preferred file formats: EPS, PS, JPEG, TIFF, or Microsoft Word (DOC or DOCX) files are acceptable for figures.
7. Tables. Tables should present new information rather than duplicating what is in the text. Readers should be able to interpret the table without reference to the text. Please supply editable files.
8. Equations. If you are submitting your manuscript as a Word document, please ensure that equations are editable
9. Units. Please use [SI units](#) (non-italicized).
10. Please confirm all references and in-text citations are as per Harvard referencing style.